

CEO

• *Unique provider of youth support services*



WHITELION

Whitelion has been committed to supporting disadvantaged young people since its inception in 1999, and has grown organically and through mergers. With revenue of \$13 million, its commitment to creating opportunities for young people to thrive has never wavered.

Supported by the Board, your brief is to uphold Whitelion's vision and values, leading the implementation of its purpose and strategy. Relationship building in an environment of good governance is vital. Sustainable growth continues to be critical, as is a strong focus on the development of staff and the nurturing of volunteers.

An experienced CEO in the not-for-profit-sector, your forte is delivering strategy in complex settings.

Please view the Position Description on www.brookerconsulting.com.au and send a brief CV (Word format, up to 5 pages) to career@brookerconsulting.com.au or ring Jeremy Wurm on 03 9602 1666, in confidence.

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WHITELION POSITION DESCRIPTION

CHIEF EXECUTIVE OFFICER

Purpose of role:

The purpose of the CEO role is to uphold Whitelion's vision and values and lead the development and implementation of its purpose and strategy. This involves being Whitelion's primary representative; forging strong relationships with external supporters; ensuring the sustainable growth and resourcing of the organisation; ensuring appropriate governance; and providing transparent and accurate information to the Board. The CEO also needs to oversee the viability and wellbeing of Whitelion staff and volunteers. Strong leadership, financial and communication skills are essential to this role.

Reports to: Board

Direct reports: Executive team

KEY RESULT AREA (KRAs)	KEY TASKS
Safety, Health & Wellbeing	<ul style="list-style-type: none"> • Demonstrate and drive safe behaviours by giving clear direction, setting and enforcing standards and delivering a consistent message. • Implement and follow safe systems of work and ensure team members do the same.
Governance	<ul style="list-style-type: none"> • Ensure conduct of the highest legal, moral and ethical standards. • Ensure that governance, policy, legal & audit requirements are met in an open & transparent manner • Promote a culture of best practice governance and compliance among colleagues and direct reports • Identify, communicate & mitigate organisational risk • Co-ordinate the scheduling of Board meetings, preparation of agenda papers & follow up of Board meeting actions
Financial Oversight	<ul style="list-style-type: none"> • Work with the Executive team to develop annual budget • Implement sound financial practices & policies • Drive the organisation to deliver on financial outcomes
Sustainable Strategic Growth	<ul style="list-style-type: none"> • Develop and oversee the implementation of the organisation strategic plan

	<ul style="list-style-type: none"> • Provide high quality strategic advice to the Board • Identify and lead program and event development, growth and expansion as determined strategically important with Board support
Workforce Management	<ul style="list-style-type: none"> • Identify appropriate organisational structure to deliver strategy • Ensure staff are managed and developed to build individual & collective capability required for short & long term
Representation	<ul style="list-style-type: none"> • Be the primary face and voice of Whitelion in appropriate forums & meetings • Influence Government policy in the sector • Influence sector rationalisation to promote more efficient use of sector resources • Promote sector change to positively impact the lives of young people

Skills and experience:

- Minimum 10 years' experience in a senior management role
- High level leadership & management skills in a complex environment
- Change management skills
- Strategic development experience
- Operational planning development & implementation experience
- Change management skills
- High level policy & process development experience