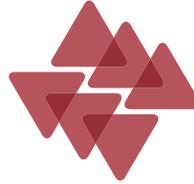


CEO



ANZCA

AUSTRALIAN AND NEW ZEALAND
COLLEGE OF ANAESTHETISTS

- *Melbourne based trans-Tasman health leadership role*

The Australian and New Zealand College of Anaesthetists (ANZCA) is the professional organisation for about 6400 specialist anaesthetists (fellows), 480 specialist pain medicine physicians, and collectively over 1700 trainees. One of the largest specialist medical colleges in Australia and New Zealand, ANZCA, along with its Faculty of Pain Medicine (FPM), is responsible for the training, examination and specialist accreditation of anaesthetists and specialist pain medicine physicians, and for standards of clinical practice.

Working with the ANZCA Council and the FPM Board, you will lead, manage and motivate a complement of 135 staff across Australia and New Zealand. In implementing the 2018-2022 Strategic Plans, your brief is to promote the College's long term sustainability, relevance and reputation. The ongoing enhancement of interactions with government, regulators, other peak bodies and the broader community is a critical success factor in achieving ANZCA's Mission.

An accomplished leader in an environment of high level stakeholder engagement in health, higher education or the non-profit sector, you have a proven record of achievement as a visionary and advocate, based on a combination of business acumen and emotional intelligence.

Please view the Position Description on www.brookerconsulting.com.au and send a brief CV (Word format, up to 5 pages) to career@brookerconsulting.com.au or ring Jeremy Wurm on 03 9602 1666, in confidence.

BROOKER

Consulting

www.brookerconsulting.com.au



641BRO

POSITION DESCRIPTION

DUTIES OF THE EXECUTIVE

The duties of the Chief Executive Officer of ANZCA include but are not limited to the following:

A. GENERAL ACCOUNTABILITY

The Chief Executive Officer is responsible and accountable for implementing policies and procedures of ANZCA and its Council.

B. SPECIFIC DUTIES

1. Strategy

- 1.1. Understand the medical, educational, operational, regulatory and political milieu in which ANZCA operates;
- 1.2. Develop and lead strategic planning based on this milieu that includes appropriate new or revised initiatives;
- 1.3. Build and maintain the necessary infrastructure including information and computer technology, to facilitate achievement of these strategic goals.

2. Operations

- 2.1. Ensure provision of high quality programs and services that meet the contracts that ANZCA has with its trainees and Fellows, and with governments and the public, within agreed budgets and timeframes;
- 2.2. Lead effective management of ANZCA's financial resources (including cash, equities and property) by building and maintaining appropriate budgeting, investing and property management procedures;
- 2.3. Ensure that ANZCA operates within an appropriate risk environment through diligent monitoring, reporting and management of risks and their mitigation.

3. Relationships

- 3.1. Support ANZCA Council by making available all necessary advice, reports and resources required for the prudent governance of the College;
- 3.2. Establish and build productive relationships with Fellows and trainees, in particular those engaged with the professional work of the College, and engage them in the Council's strategic vision;
- 3.3. Provide innovative leadership and effective management of ANZCA's staff, motivating them to implement the strategic vision of the College, ensuring a culture of collegial teamwork between staff members and with Fellows and trainees, and conforming with all authorised personnel policies, regulations and laws;
- 3.4. Contribute to the protection and promotion of ANZCA by maintaining strong relationships and liaison with clients, consumers, the media, governments and other health-related organisations (such as the Australian Society of Anaesthetists and New Zealand Society of Anaesthetists; sister colleges in Australia, New Zealand and elsewhere, and the Committee of Presidents of Medical Colleges CEO's forum).